

West Side Path Alternatives Report (WSPAR) Citizen's Advisory Committee (CAC)

Formation Meeting Summary

May 23, 2011

I. Call to order

Diane Zachary called to order the initial meeting of the WSPAR CAC at 7:00 P.M. on Monday, May 23, 2011 in Waimea.

II. Roll call

Thomas Noyes distributed an attendance sheet. The following persons were present:

Name	Organization
Thomas Noyes	Communities Putting Prevention to Work
Leland Ibara	West Kauai Business Association
Jose Bulatao, Jr.	E Ola Mau Na Leo O Kekaha
Travis Parker	KVMH/SMMH Emergency Medicine
Bruce Pleas	Kekaha Resident
David Walker	West Kauai Business Association
Diane Zachary	KPAA
Kaulana Finn	West Side Resident
Kellie K. Pleas	Happy Mangos Healthy Hale
Dee Morikawa	Legislature
Peter Herndon	Kikiaola Land Co.
Randy Blake	Executive Director, Kauai Path
Steve Penner	Kauai Medical Clinic
Rodney Pascua	Design Associates Kauai
Jan Pascua	Agape Health Services
Beaky Johnston	Consultant
Ricky Tsuchiya	Resident

III. Approval of summary from last meeting

Not Applicable – Initial Meeting

IV. Open issues

Not Applicable – Initial Meeting

V. New business

- a) Introductions – Members introduced themselves
- b) Background of WSPAR and Kauai Path, Inc. ("Kauai Path") occurred. The WSPAR is part of Kauai Path's action plan, which has funds set aside to work with the CAC to obtain feedback from the community as to what the public would like and what is feasible. Kauai Path does NOT have any pre-conceived idea of where the path should go. Will help CAC work with a consultant to prepare a WSPAR (i.e. a land use report) with \$18,000 in seed money. Funds go to the following:
 - o Consultant preparing WSPAR
 - o Facilitator Fees
 - o Formation Meeting Dinner
 - o Cost associated with meetings

- c) Discussion regarding definition of “West Side” occurred. Definition is based on grant, which includes Kalaheo to Polihale. Committee has agreed to consider a phased approach, similar to how the “East Side” path was developed. For now, will look at scope of Waimea to Kekaha, but this may change based on Public Input Meetings
- d) Review of WSPAR Consultant’s and CAC Charter. The CAC Charter was reviewed, and the following changes were approved (See Attachment I for redline copy of changes):
 - 1) Roles and Responsibilities of CAC Members
 - i) Add members who have a conflict of interest will recuse themselves from the CAC
 - 2) Roles and Responsibilities of the Consultant
 - i) Add consultant will also gather public input in other ways
 - ii) Add periodic project budget updates will be provided by the Consultant to the CAC for informational purposes
 - Clarification was made that Kauai Path has the fiduciary responsibility for grant proceeds.
 - 3) Meeting Summaries
 - i) Modify that written summary will be prepared in a timely way by the Consultant
 - ii) Add Meeting Summary will be considered a draft until approved by the CAC
 - 4) Decision Making
 - i) Modify that members will strive to achieve a negotiated package that scores as “low” as possible, with the highest level of agreement, and that has no “5”s.
 - 5) Public Involvement/Communications/Media
 - i) Revise that meeting times will be published in Meeting Summary
 - Discussion regarding public involvement in CAC meetings occurred. It was agreed upon that publication of meeting times will occur via Meeting Summaries, which will be published on the Kauai Path’s website (T. Noyes to determine if website post can occur). However, public participation will remain as written in the Charter.
- e) Screening Committee – The following CAC members volunteered to be on the Screening Committee:
 - Leland Ibara
 - Peter Herndon
 - Bruce Pleas
 - Ricky Tsuchiya
- f) New Members – The CAC has agreed membership to the CAC will remain open until the next meeting. After the next meeting no new members will be allowed. The following people were recommended for inclusion and will be invited to join and attend the next CAC meeting by the CAC Members identified in parentheses ():
 - Abby Santos - (Leland)
 - Ed Justus – (Thomas)
 - Kathleen Hurd – (Rodney)
 - Dr. Nitta - Ele'ele School Principal– (Leland)
 - Glenda Miyazaki – Waimea Canyon School (Jose)
 - Jason Yoshida – Kekaha Elementary School (Kellie)
 - Maile Moriguchi - (Leland)
 - Patrick Pereira - (former VP at WHS) (Jose)

VI. Next CAC Meeting: June 20, 2011 – Monday at 6:15 P.M. – Waimea Neighborhood Center

VII. Adjournment

Diane Zachery adjourned the meeting at approximately 9:00 P.M.

Summary submitted by: Regina Johnston – CAC Secretary

Summary approved by: CAC – June 20th, 2011 – Peter Herndon moved to approve; Bruce Pleas seconded motion